Augment with AI: Data Governance and Analysis, Grant Applications, Impact Reports and Program Evaluation

Wednesday, October 23

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## Welcome and Introduction (9:00 – 9:05 a.m.)

### Content:

### Welcome participants and introduce facilitator.

### Briefly explain how to use key features of the virtual platform (chat, reactions, breakout rooms).

### Outline the session's agenda and learning objectives.

## Part 1: Review: Foundation in AI Basics (9:05 – 9:15 a.m.)

### Objective:

### Provide a basic understanding of AI concepts for beginners.

### Content:

### **10 minutes:** Simple explanation of AI and generative AI using engaging visuals.

### Definitions and everyday examples.

### Introduction to generative AI and its relevance to nonprofits.

### **5 minutes:** Impact of AI in the nonprofit sector with real-world examples.

## Part 2: Data Security Overview with Interactive Elements (9:15 – 9:30 a.m.)

### Objective:

### Introduce data security essentials in an engaging way.

### Content:

### Conduct a live poll to assess current understanding.

### Present common data security scenarios.

### Emphasize the importance of data governance policies, privacy practices, and securing sensitive data when using AI tools.

### Implementation:

### Zoom polls

## Part 3: Interactive Overview of AI Tools (9:30 – 9:45 a.m.)

### Objective:

### Introduce AI tools with demos focused on nonprofit applications.

### Content:

### Demonstrate AI tools like ChatGPT, Perplexity.ai, Claude.ai, Google (new presentation feature?).

### Showcase how they assist in grant writing and data analysis.

### Use real-time examples relevant to nonprofits.

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## First Break: 9:45 – 9:50 a.m.

## Part 4: Live Guided Demo – Grant Application Question (9:50 – 10:05 a.m.)

### Objective:

### Show practical application of AI in grant writing.

### Content:

### Walk through answering a mock grant question using an AI tool.

### Encourage participants to suggest inputs via chat.

## Part 5: Hands-on Session – Using AI for Grant Applications (10:05 – 10:50 a.m.)

### Objective:

### Enable participants to use AI tools through practical exercises.

### Content:

### **5 minutes:** Demo getting into the tool.

### **5 minutes:** Live demo of steps to create the grant content.

### **20 minutes:** Participants go into breakout rooms (4-5)

### **10 minutes:** Q&A or sharing experiences.

## Second Break: 10:50 - 11:00 a.m.

## Part 6: AI for Impact Reports and Program Evaluation (11:00 – 11:30 a.m.)

### Objective:

### Demonstrate AI in data analysis and reporting.

### Content:

### **40 minutes:** Live demo of AI analyzing data and generating insights.

### **10 minutes:** Provide guides for self-guided exercises post-session.

## Part 7: Real-World Case Studies (11:30 - 11:45 a.m.)

### Objective:

### Provide concrete examples of AI applications in nonprofits.

### Content:

### Discuss tips and case studies highlighting improved grant writing and reporting.

### Outline challenges and solutions.

### Encourage questions via chat.

### Recap key learnings and provide further resources. (5 min)

## Part 8: Wrap-Up and Next Steps (11:45 a.m. – 12:00 p.m.)

### Objective:

### Michelle shares announcements, feedback survey, future dates